

September 2022

Dear Parent/Carer

Biometric Fingerprint Catering Payment System

From September 2013, Government guidelines insist that written permission be given by parents or carers to use pupils' biometric data. There is no change to our current biometric systems, we simply require you to agree in writing to your son/daughter using our system.

This system allows all pupils to pay for their school meals, drinks and snacks by placing their finger on a scanner. Pupils register for the system with our caterers, Harrison Catering, by placing their finger on a scanner, and providing their information.

When obtaining their food in the Dining Hall, the server will see a display of the pupil's name, form and current balance.

Payments to the account can be made in two ways;

1. Coins can be paid into one of two machines in the Dining Hall, which updates the pupil's account immediately, showing them a current balance.
2. If you wish to make payments to your child's account by cheque, please make your cheque payable to 'Harrison Catering' and ask your child to take the cheque to the Dining Hall at morning break, where the cashier will update their account.

The biometric fingerprint system is also a confidential system which is used to make the appropriate payments if your child receives Free School Meals.

Please complete the reply slip below, and hand in to your child's Form Tutor on Induction Evening, to confirm use of the biometric fingerprint catering and library system for your child.

Yours sincerely

Mr P McLoughlin
Deputy Headteacher