

1 November 2017

Dear Parents/Carers

YR 7/10 PROGRESS REVIEW DAY – FRIDAY 24th NOVEMBER 2017

I am writing to invite you to your son/daughter's Progress Review Day which will be held on Friday 24th November 2017 from 9.00am to 6.00pm. The purpose of the day is to review progress made to date and to discuss with subject teachers how targets can be achieved successfully in the coming year.

On arrival, you will receive an information pack which will include your son/daughter's latest progress report. Appointments to speak to subject staff can be made between 9.00am and 1.00pm or between 2.00pm and 6.00pm. Pupils have been issued with an appointment sheet to be filled in when they see their subject teachers this week. Please arrange to book your appointments for a morning or afternoon session, not a combination of both.

In addition to meeting subject staff, you will also be able to meet with the following staff if you wish:

**Head of Learning for Year 7
Learning Coach for Year 7**

**Miss J Gascoigne
Mrs A Ashcroft**

**Head of Learning for Year 10
Learning Coach for Year 10**

**Mrs C Bedke
Mrs A Greenwood**

Special Education Needs Co-ordinator

Mrs L Thierry

It is expected that parents/carers of ALL pupils in Year 7 and Year 10 will attend this very important event. Your child should accompany you to the College for their meetings in full school uniform. When not attending College with you, your child should use the time for independent study using resources provided by their subject teachers. English, Maths and Science tasks have been set for each year group.

Refreshments will be available in the Dining Hall during both sessions.

Please complete the reply slip below and return it to school by Wednesday 8th November.

Thank you for your ongoing support of your son/daughter's learning. We look forward to seeing you on the day.

Yours sincerely



Miss J Gascoigne
HEAD OF LEARNING – YEAR 7



Mrs C Bedke
HEAD OF LEARNING – YEAR 10

REPLY SLIP - TO BE RETURNED FOR HOL VIA YOUR FORM TUTOR BY 8th November 2017

YR 7/10 PROGRESS REVIEW DAY – Friday 24th November 2017

Please tick ☒ as appropriate

- ☐ I **am** able to attend my child's progress review day on 24th November.
- ☐ I **am not** able to attend my child's progress review day on 24th November.
- ☐ I wish to attend between: **9.00am – 1.00pm**
- ☐ I wish to attend between: **2.00pm – 6.00pm**

Pupil Name:..... Form:.....

Parent/Carer Signed:..... Date:

Parent/Carer Name: