

15 December 2017

Dear Parents/Carers

**Yr 8/9 PROGRESS REVIEW DAY – Friday 19<sup>th</sup> January 2018**

I am writing to invite you to your son/daughter's Progress Review Day for this academic year, which will be held on Friday 19<sup>th</sup> January 2018 from 9.00am to 6.00pm.

On arrival you will receive an information pack which will include your son/daughter's latest progress report. Appointments to speak to subject staff can be made between 9.00am and 1.00pm or between 2.00pm and 6.00pm. Your son/daughter should be approaching his/her teachers this week to arrange appropriate meeting times within one of these time slots. Please arrange to book your appointments for a morning or afternoon session, not a combination of both.

It is expected that parents/carers of ALL pupils in Year 8 and Year 9 will attend this very important event. Your son/daughter should accompany you to the College for their meetings in full school uniform. When not attending College with you, your son/daughter should use the time for independent study using resources on the VLE. English, Maths and Science tasks have been set for each year group.

Refreshments will be available in the dining room during both sessions.

Please complete the reply slip below and return it to school by Friday 22<sup>nd</sup> December 2017.

Thank you for your ongoing support of your son/daughter's learning. We look forward to seeing you on the day.

Yours sincerely



**Mr J Sewell**  
**HEAD OF LEARNING – YEAR 8**



**Mr G Hughes**  
**HEAD OF LEARNING – YEAR 9**

**REPLY SLIP – to be returned to your Form Tutor by 22<sup>nd</sup> December 2017**

**Y8/9 PROGRESS REVIEW DAY – FRIDAY 19<sup>th</sup> JANUARY 2018**

Please tick ☒ as appropriate

- ☐ I **am** able to attend my child's progress review day on 19<sup>th</sup> January.
- ☐ I **am not** able to attend my child's progress review day on 19<sup>th</sup> January.
- ☐ I wish to attend between: **9.00am – 1.00pm**
- ☐ I wish to attend between: **2.00pm – 6.00pm**

Pupil Name:..... Form:.....

Parent/Carer Signed:..... Date: .....

Parent/Carer Name: .....