

10 November 2017

Dear Parent/Carer

Year 12 Parents' Evening

Your son/daughter's Parents' Evening is on Thursday 7 December 2017, from 4.30pm to 7.00pm.

The purpose of the evening is to review progress made and to discuss with subject teachers how their targets can be achieved successfully. There will also be the opportunity to discuss with all of your son/daughter's subject teachers the deadline dates of the courses they are following along with the course content and study material that must be completed this year.

Pupils have been issued with an appointment sheet to be filled in when they see their subject teachers this week. They have been advised to group their appointments together so that they are not spread out over a long period during the evening.

In addition to meeting subject staff, you will also be able to meet the following staff if you wish.

**Director of Sixth Form
Head of Learning Yr 12
Learning Coach**

**Mrs A Lock
Miss J Pritchard
Mrs J Swann**

You will receive an information pack on arrival, which will include a profile of your son/daughter's academic progress and an attendance report. Your support, as ever, is crucial to your son/daughter's success this year and I look forward to seeing you on the evening.

Yours sincerely



Mrs A Lock
Director of Sixth Form

✂.....

Reply Slip – Please return to HOL – via Form Tutor

Year 12 Parents' Evening - Thursday 7 December 2017

I will/will not* be attending my son/daughter's Parents' Evening
(*Delete as applicable)

Student Name

Form

Signature of Parent/Carer

Date

Name of Parent/Carer