

14 September 2017

Dear Parent/Carer

**YEAR 11 PARENTS' EVENING – THURSDAY 28<sup>th</sup> SEPTEMBER 2017**

I welcome back your son/daughter to Year 11 and invite you to your son/daughter's Parents' Evening on Thursday 28<sup>th</sup> September 2017, from 4.30pm to 7.00pm. The purpose of the evening is to review progress made in Year 10 and to discuss with subject teachers how targets can be achieved successfully in Year 11. There will also be the opportunity to discuss with all of your son/daughter's subject teachers the deadline dates for the courses they are following, along with the course content and study material that must be completed this year.

Pupils have been issued with an appointment sheet to be filled in when they see their subject teachers this week. They have been advised to group their appointments together so that they are not spread out over a long period during the evening.

In addition to meeting subject staff you will also be able to meet with the following staff if you wish:

**Head of Learning for Year 11  
Learning Coach for Year 11  
Special Education Needs Co-ordinator**

**Mrs R Austin  
Mr L Wellens  
Mrs L Thierry**

You will receive an information pack on arrival which will include a profile of your son/daughter's academic progress, an attendance report for Year 10 and details of the College Sixth Form Information Evening. Your support as ever is crucial to your son/daughter's success this year and I look forward to seeing you on the evening.

Yours sincerely



**Mrs R Austin  
Head of Learning Year 11**

X.....

**Reply Slip – Please return to Mrs Austin via your Year 11 Form Tutor**

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I will/will not\* be attending my son/daughter's parents evening.

*\*Please delete as applicable*

Pupil Name ..... Form .....

Signature of Parent/Carer ..... Date .....

Name of Parent/Carer .....